



Aldbrough Parish Emergency Plan

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Aldbrough Parish Emergency Plan

Introduction

This plan has been developed by Aldbrough Parish Council to enable the community to respond to a major incident/emergency while they are awaiting the assistance of the Emergency Services and East Riding of Yorkshire Council.

Definition of an Emergency/Major Incident

Any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the Emergency Services, local authorities and other organisations as part of their normal day-to-day activities.

Emergencies have no boundaries and could affect the whole parish. Due to the unknown nature of emergencies the Emergency Services, E.R.Y.C. and other agencies may be overwhelmed resulting in a delayed response to specific areas.

Purpose of the Plan

The Plan has been designed to enable the Parish Council to identify the immediate actions they should consider during an emergency. These actions may assist the community in reducing the negative impacts an emergency can have until further assistance has been received.

Aim of the Plan

The aim of the plan is to increase the short-term resilience of the community to an emergency, by the identification of community procedures.

Objectives of the Plan

- Identify the risks to the community and relevant response actions and provide 'local knowledge' for the Emergency Services
- Relaying information and instructions to the local community
- Identify vulnerable people in the community
- Ensure that premises which may be required for emergency use are available e.g. Youth Club, Village Hall
- Identify resources in the community available to assist during an emergency and establishing a coordinating link between the Parish Council and voluntary groups, as necessary.
- Provide key contact details for the Parish Council Emergency Group, Key Community Resources, the Emergency Services and Local Authorities.

Plan Ownership & Document Control

This Plan and the information within it are **private and confidential** and should only be released to members of Aldbrough Parish Council or those individuals involved in its implementation. Aldbrough Parish Council owns this Plan and its contents and it is their responsibility to ensure it is accurate and up to date. The Council will review this plan at least annually.

Section 1 – Activation

When the Plan will be activated

This plan will be activated when at least **TWO MEMBERS** of the Aldbrough Parish Council or **TWO MEMBERS** of the Aldbrough Emergency Management Team consider it necessary to take action in response to an incident, and when action cannot be taken effectively without triggering the arrangements outlined in this document.

Responsibility for activating the plan

Any two of the following people can activate the emergency plan:

- Vice Chair - Councilor Steve Turner
- Councilor Aaron Hammond
- Cllr Cantwell - Chairperson
- Miss Cheryl Jackman (member of public - Parish Emergency Committee)

How the plan will be activated?

This plan will be activated when two of the persons listed above decide that the plan should be triggered and begin to follow the actions contained in Section 2 – The Response.

Section 2 – The Response

Emergency Management Team

In the event of this Plan being activated the following will form part of the Emergency Management Team who will help to mitigate the effects on the community.

CLlr Sharlah Cantwell 9 Hornsea Road Aldbrough HU11 4RX	Mob: 07472 384776 e-mail: sharlah123@hotmail.co.uk
CLlr Steve Turner Crossmere Hill Farm, Garton Road Aldbrough HU11 4QA	Tel: 01964 527849 Mob: 07901 600259
CLlr Aaron Hammond 34 Headlands Drive Aldbrough HU114RS	Tel: 07868 788315 e-mail: aaron@aaronhammond.co.uk
CLlr Tim Floater 19 Headlands Drive Aldbrough HU11 4RS	Tel: 01964 527483 Mob: 07446 185363 e-mail: floaterjv@aol.com
CLlr Geoff North 4 Sandpits Lane Aldbrough HU11 4RL	Tel: 01964 527608 Mob: 07788 427695 e-mail: geoffnorth@homecall.co.uk
CLlr Mick Robinson 1 Carlton Drive Aldbrough HU114SF	Tel: 01964 527877 Mob: 07747 334093 e-mail: rmrobinson6@yahoo.com
CLlr Malcolm Turner 4 East Newton Road Aldbrough HU11 4RT	Tel: 01964 527425 Mob: 07833 546217
Cheryl Jackman 3 Elm Grove Aldbrough HU11 4RQ	Tel: 01964 527446 Mob: 07977 235302 e-mail: cherylj69@hotmail.com
Sue Hickson-Marsay 36 Carlton Lane Aldbrough HU11 4RG	Tel: 01964 527135 Mob: 07796 257989

Command Centre

If an Emergency Management Team is brought together, it has been agreed that they will meet at the following location:

Aldbrough Village Hall, Recreation Ground, Garton Road, Aldbrough HU11 4QA

Key Holders: Janet North 01964 527608 - Janet Stott 01964 527348 - Mally Turner 01964 527425 - Jenny Turner 01964 527378

Emergency Box File

An emergency box file is kept in a marked filing cabinet in upstairs office at the Village Hall. It contains a copy of this Plan, key contact information, a map of the area, stationary, communications aids (radio/torches), high visibility vests and a copy of the Register of Electors.

Emergency Accommodation/Command Centre	
Aldbrough Village Hall Garton Road Aldbrough HU11 4QA	Tel: 01964 527877 - Cllr M Robinson Mob: 07747 334093 - Cllr M Robinson Tel: No landline at location
Aldbrough Youth Club Hornsea Road Aldbrough HU11 4QW	Tel: 01964 527822- Beryl and Martin Senior
Aldbrough Primary School Headlands Road Aldbrough HU11 4RP	Tel: 01964 527422 - School Office Tel: 01964 527157 - Head Tel: 01964 527984 – Secretary Tel: 01964 534282 – Steve Caretaker 07845 751576 email: aldbroughprimary@eastriding.gov.uk
Aldbrough Leisure Park Seaside Road Aldbrough HU11 4SA	Tel: 01964 529298 - Paul Allinson Tel: 01964 527359 - Craig Barron
Double Dutch Public House 350 Seaside Road Aldbrough HU11 4SA	Tel: 01964 527786
Methodist Church Hall High Street Aldbrough HU11 4QA	Tel: 01964 527406 - Rita Allinson

Section 3 – Initial Actions

- **Access** the nature and scale of the incident AND **Take Charge**

What has happened - Crashed Aircraft, natural disaster, flood, severe weather?

Where - Location - be as precise as possible.

Casualties - Numbers – few or many.

Fire - Extent/likelihood.

Services required - Fire, Ambulance, Police, ERYC, Public Utilities.

Access - Advise best routes to and from site.

- **Make contact** with the Emergency Services and the East Riding of Yorkshire Council Tel: 01482 393051 (if appropriate) and pass on this information.
- **Identify hazards/causes of further problems** and minimise their effect - for example if flooding, arrange for drains and gullies to be cleared and initiate any remedial work that may be required e.g. clearing the grills. (This is the responsibility of ERYC).
- **Inform** the Emergency Management Team Members (See Section 2).
- **Gather** as much information about the situation as possible and commence a log of events. Do you need to consider evacuation? Is it necessary? Remember it is the owner's decision to evacuate from the premises, but you can advise them. Identify safe exits for evacuation and arrange SAFE evacuation assembly points.
- **Agree and establish a Command Centre** (see Section 2).
- **Open** emergency accommodation and ensure you have a power supply, heat and arrange food supplies (if not readily available).
- **Vulnerable** members of the community, as identified by the Emergency Committee Members, will need to be contacted and advice/assistance should be offered.
- **Emergency Medical Care** members of the community identified in Section 5 are those qualified to provide emergency medical care.
- **Arrange** for the community resources/organisations identified in Section 5 to be made available as necessary.
- **Make** provision for livestock and pets. What animals are at risk? Arrange for relocation.

Section 4 – Emergency Contact Numbers

Flooding & Environmental Contact Numbers

Environment Agency trained operators are available 24/7 and can provide immediate practical advice on flood risk and what action should be taken, before, during, and after a flood.

Tel: 0845 6026340

Tel: 0845 6026340 – Minicom

Environment Agency - Damage or danger to the natural environment e.g. pollution, poaching, risks to wildlife, fish in distress, illegal dumping of hazardous waste.

Tel: 03459 88 11 88

East Riding of Yorkshire Council is responsible for the drains that remove surface water from the highway. In the event of significant flooding to the highway, the Council works with other bodies to provide an emergency response, such as the provision of sandbags.

Tel: 01482 393939

East Riding of Yorkshire Council – Highways Customer Care

Tel: 0845 6001666

Yorkshire Water is usually responsible for sewer drains in the roads and for blocked sewers.

Tel: 0845 124 24 24

Useful Telephone Numbers

Police, Fire, Ambulance and Coastguard

999

Police Non-Emergency Number

Tel: 101
Tel: 0845 60 60 222

Clerk to the Parish Council - Mrs Nicki Salvidge
17 Spring Field Close Sigglesthorpe HU11 5QP

Tel: 01964 533148
Mob: 07533729173
e-mail: clerk@aldbroughparishcouncil.co.uk

Eastgate Medical Centre - Hornsea
Aldbrough Surgery

Tel: 01964 530350
Tel: 01964 527066

NHS 111 Service

Tel: 111

East Riding of Yorkshire Council

Tel: 01482 393939
Tel: 01482 887700

Npower Northern

Tel: 0800 668877

Yorkshire Electricity

Tel: 0800 375675

Scottish Power

Tel: 0845 2727999

Eastern

Tel: 0800 7838838

Yorkshire Water

Tel: 0845 124 24 24

Hornsea Inshore Rescue

Tel: 01964 537340
Mob: 07796 257989

Wentworth Grove Warden - Jacqueline Walton

Mob: 07793 503677

Scottish & Southern Energy

Tel: 01964 529451 - Site Security
Tel: 01964 530100

Ward Councillors & MP

Cllr Jacob Birch

Tel: 07926385306
e-mail: jacobbirch1@me.com

Cllr John Holtby - Ward Councillor

Tel: 01964 562235
Mob: 07710 354616
e-mail: councillor.holtby@eastriding.gov.uk

Cllr Brian Skow - Ward Councillor

Tel: 01964 613035
Mob: 07815 881708
e-mail: councillor.skow@eastriding.gov.uk

Graham Stuart MP

Tel: 01482 679687
email: graham@grahamstuart.com

Section 5: Community Resources

Medical Resources & Qualified First Aiders

Aldbrough Surgery Cross Street Aldbrough	Tel: 01964 527066	Local Doctors
Ann-Marie Labuda 214 Seaside Road Aldbrough HU11 4RY	Mob: 07980 382480	St Johns Ambulance First Aid at Work
David Hunt 9 Carlton Drive Aldbrough HU11 4SF	Tel: 01964 529170 Mob. 07769 860554	St Johns Ambulance First Aid at Work
Paul Woodward Lambwath House 1 Ash Grove Aldbrough HU11 5SQ	Tel: 01964 529006 Mob: 07897 549320	First Aid at Work Paediatric First Aid
Jacqueline Walton 31 Carlton Drive Aldbrough HU11 4SF	Tel: 01964 527091 Mob: 07793 503677	First Aid at Work Warden Wentworth Grove

Volunteered Services & Equipment

Caley & Leake	4X4 Tractors Small Generators Water Pumps	Tel: 01964 527388 Mob: 07768 832718
R H Leonard Limited	Telehandler 4X4 Tractors Slurry Tanker	Tel: 01964 527356 - Office Mob: 07721 014465
Scottish & Southern Energy Gas Site Garton Road Aldbrough	Arc lights and generators First Aiders when available 3 Seater 4X4	Tel: 01964 530100 Tel: 01964 529451 – Site Security
Aldbrough Leisure Park Seaside Road Aldbrough	Small Tractor 4X4 Tractor at Hornsea Venue	Tel: 01964 529298 - Paul Allinson Tel: 01964 529292 Tel: 01964 527359 Contacts: Craig Barron, Paul Head
Hornsea Inshore Rescue	Large amount of emergency equipment - details in emergency box.	Sue Hickson-Marsay Tel: 01964 537340 Mob: 07796 257989 John Pugh Tel: 01964 536769 Mob: 07981 677974
Steve Turner Crossmere Hill Farm Garton Road Aldbrough HU11 4QA	Tree felling and clearance.	Tel: 01964 527849 Mob: 07901 600259
Matthew Butler	Tel: 01964 527400 Mob: 07836 672900	Plant Hire Equipment

General Supplies, Petrol Stations & Bottled Gas

Aldbrough Post Office/Morrisons 4 Church Street Aldbrough	Post Office and general store. Cash machine.	Tel: 01964 527201
Premier Stores Hornsea Road Aldbrough	General store.	Tel: 01964 527641 07723 383110
Maple Garage (Sproatley) Aldbrough Road Flinton HU11 4NA	Full range of garage services and fuel supplies. Bottled Gas	Tel: 01964 670392 maplegarage@btconnect.com
Steve Turner Crossmere Hill Farm Garton Road Aldbrough HU11 4QA	Bottled Gas Coal Wood	Tel: 01964 527849 Mob: 07901 600259

Transport

Public Houses & Hotels

George Dragon High Street Aldbrough HU11 4RP	Food available.	Tel: 01964 527698
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Double Dutch Seaside Road Aldbrough HU11 4SA		Tel: 01964 527786
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Cross Keys Main Road Cowden HU11 4UJ	Food available.	Tel: 01964 527203
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Frying Farmer Hornsea Road Aldbrough HU11 4QW	Fish & Chip Café	Tel: 01964 527611
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Section 6 – Plan Publication

- Copies of this plan have been forwarded to:

East Riding of Yorkshire Council Principal Emergency Planning Officer
alan.bravey@eastriding.gov.uk

Humber Emergency Planning Service – <http://www.heps.gov.uk>

- Hard copies of this plan are held by:

Nicki Salvidge – Parish Clerk

Cllr Sharlah Cantwell – Chair

Cllr Steve Turner – Vice Chair

Cllr Aaron Hammond

Ms Cheryl Jackman

Mrs Sue Hickson-Marsay

Section 7 – Plan Maintenance

Roles and responsibilities

- Aldbrough Parish Council is responsible for ensuring that this plan complies with Data Protection and all other appropriate legislation.
- It is the duty of Aldbrough Parish Council to ensure that all persons involved in this plan are conversant with their role and aware that they could be contacted during an emergency.
- The plan will be reviewed at least twice per year. During the review each section of the plan will be carefully checked for accuracy (contact numbers etc).
- The Aldbrough Parish Emergency Plan Committee will have responsibility for this review under the overall direction of the Aldbrough Parish Council.
- Any updates to the plan should be approved by the Aldbrough Parish Council in consultation with the East Riding of Yorkshire Council Principal Emergency Planning Officer prior to any changes being made to the plan.